

**STEVEN L. WILLIAMS**  
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**EDUCATION**

BS, International Business                      May 1998                      Saint Augustine's College, Raleigh, NC

**SKILLS**

**Computer:**                      SAP (R3), Microsoft Windows 2000 & XP, MS Office 2000 – Access, Outlook, Lotus Notes, Word, and Excel

**Language:**                      Moderately fluent in Spanish & basic German

**Certifications:**                      Hazardous Material Inspector (DHL), 08/2007; D.O.T. (Department of Transportation) Certified, 04/2006, U.S. Customs Brokerage License (Expected 2009)

**PROFESSIONAL EXPERIENCE**

**Sensus Inc.**

Raleigh, NC

April 2008-Present

**North American Logistics & Traffic Manager**

- Oversee North American (NA) operation for 10 domestic/international product divisions
- Manage logistics operation for 4 international manufacturing facilities
- Negotiate and execute transportation service agreements and contracts for all divisions (air and sea)
- Establish and ensure adherence to transportation carriers, tariff classifications and routings for all shipments
- Controls collection of loss/damage claims/insurance settlements for all shipments
- Publish rates for inbound/outbound transportation (ground, air, and sea freight)
- Direct shipment scheduling and determine procedures to provide cost savings and delivery efficiencies
- Developed and implemented a transportation strategy and tactical plan for entire NA operation
- Direct shipments consistent with U.S. and international law and regulations
- Conduct training programs for all logistics personnel
- Internal/external liaison for legal and government compliance audits

**DHL Express**

Baltimore, MD

July 2007 – April 2008

**Field Service Supervisor**

- Manage the day-to- day outbound PM station operations for Worldwide express corporation
- Manage 40+ union drivers and 6 office administrators
- Manage 14 union employees for outbound airport operation
- Produce several detail reports for outbound TPR operation
- Oversee daily administrative tasks and serve as point of contact for escalated customer concerns
- Manage/report OSHA data log for weekly leadership review
- Hazardous Inspector/Trainer for nighttime operations
- Oversee monthly safety review/training for nighttime outbound operations
- Process various domestic/international shipments via internal system (Focus)

## **ALSTOM Train Life Services**

Washington, DC

June 2006 – July 2007

### **Materials Manager**

- Manage day-to-day logistics operations for Amtrak High Rail Line
- Administer logistics/warehouse operations for US warehouses (2-Washington, 1-New York, 1-Boston)
- Manage 30+ employees; provided coaching, counseling and mentoring for development
- Manage transportation routing and carrier selection for US, Canada, and third party contracts
- Manage the distribution of core materials in warehouses for train replacement and repairs
- Utilize supply chain elements to forecast resource availability and surplus for all warehouses
- Manage budget oversight and year-end inventory

## **Makhteshim Agan**

Raleigh, NC

June 2005 – June 2006

### **Logistics & Inventory Control Specialist**

- Manage day-to-day logistics operations focusing on Agriculture herbicides/pesticides
- Expedite and authorize inbound shipments, customs clearance, Reclamation Material (RMA) export and inland transportation
- Monitor inbound and export freight to ensure compliance with Department of Transportation and Hazmat
- Negotiate rates with suppliers and maintain domestic carrier network
- Manage import/export transportation for Israel/US locations
- Reviewed and reconciled finished goods at warehouses for inventory accuracy
- Manage/inventory production of technical materials to formulated goods from distributors

## **CellzDirect, Inc.**

Pittsboro, NC

June 2004 – June 2005

### **Logistics Manager**

- Manage the day-to-day logistics operations and processes
- Maintain multiple sales related databases (Goldmine and the CDS order fulfillment system)
- Provide continuous support to the sales field team for product purchasing and accounts
- Point of contact for customers/collaborators providing expertise in logistics and sales detail
- Resolve customer issues and complaints to ensure satisfaction with products and services
- Communicate with management and collaborators weekly to discuss completion of research studies and assembly backlog
- Manage customer order process from inception to delivery

## **Foxconn Corporation**

Research Triangle Park, NC

June 2000 – June 2004

### **Sr. Logistics Specialist**

- Manage the day-to-day logistics operations for an international company, focusing solely on IBM Worldwide Business
- Manage the logistics processes for the United Kingdom, RTP and Mexico facilities
- Monitor all aspects of Customs including cost, clearance, and documentation compliance
- Conduct price negotiations and implement strategic plans to support high-volume importing
- Provide extensive support in International/Domestic Traffic Management and US Customs process
- Monitor quarterly inventory and forecast surplus of supplies and products
- Manage engineering change reports for company wide distribution
- Interface with IBM management to develop production planning and replenishment inventory
- Point of contact for all logistics compliance concerns and customer complaints to provide effective resolution

**USCO Logistics**

Morrisville, NC

May 1997 - June 2000

**Logistics Coordinator**

- Manage all distribution activities including receiving, order fulfillment, crating/packing, and exporting, focusing solely on Nortel Networks' Asian Pacific Business
- Coordinate the exporting of finished goods for daily order processing and shipping
- Interact with operations management to plan freight movement
- Schedule truck load movement for export to Canada and China
- Serve as point of contact and ensure goods shipped and received by international customers in a safe and timely manner